

Clause

Due to the new regulations on the protection of personal data (General Data Protection Regulation) - Regulation (EU) 2016/679 of the European Parliament and of the Council dated on 27.04.2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR), we inform you that the administrator of your personal data is the company Nowa Szkoła Sp. z o.o. with headquarters in Łódź at ul. POW 25, entered into the Register of Entrepreneurs kept by the District Court for Łódź-Śródmieście in Łódź, 20th Department of the National Court Register with number KRS 0000109353, REGON 471014170, NIP 7250013378, BDO 000050986. The company has capital share capital in the amount of PLN 1192500.00 in full.

Personal data is your personal data type: name, surname, address, delivery address, telephone number, e-mail address or tax identification number, which were obtained directly from you. Providing data personal is voluntary, but necessary to implement legitimate the purposes for which this data was provided.

Personal data is processed by the Administrator in the following purposes:

1) Performance of the contract or order

The data is processed on the basis of - art. 6 clause 1 point b) and c) GDPR.

Processing period: period of performance of the obligations and period statute of limitations for claims. In the case of an order or a contract between the Administrator and you or a civil law partnership or legal entity that you have represents or the person indicated in the contract for representation or contact, the data provided will be processed for the purpose of performing the contract or order and to account them.

2) newsletter

The data is processed on the basis of - art. 6 clause 1 point a) GDPR.

Processing period: until you unsubscribe from the newsletter (withdrawal of consent).

If you agree to receive the newsletter, indicated your e-mail address will be used for sending newsletters. Newsletter will be sent to you to ensure you have access to current information about the offer, promotions and news and events supported by the Administrator. Consent to receive the newsletter is voluntary

and can be withdrawn in any time. For this purpose please follow the instructions contained in the received newsletter. Withdrawal of consent does not affect legal compliance data processing prior to withdrawal of consent.

3) business contacts

The data is processed on the basis of - art. 6 clause 1 point f) GDPR.

Processing period: until the day of opposition filed pursuant to art. 21 GDPR.

Contact details entered into the electronic form, entered to the CRM system, made available to the Administrator under the contract or Orders or otherwise made available can be processed by Administrator to order business contacts. Administrator representatives can contact you to present an offer, invitation to a meeting or training or as part of other marketing / commercial or business activities. You may receive information about services or other information related to the Administrator's areas of activity. If you are a representative of a supplier or service provider with whom the Administrator cooperates, representatives of the Administrator may also contact you for an offer, information or documents. The processing of your data will then be undertaken in order to implement the legitimate interest of the administrator, which it is marketing and sales of products and services as well as building and strengthening relationships business.

4) organization and promotion of trainings and conferences

The data is processed on the basis of - art. 6 clause 1 point f) GDPR.

Processing period: period of performance of the obligations and period limitation of claims resulting from regulations or until the date of inclusion an objection lodged pursuant to art. 21 GDPR. Application and hence participation in a conference, training or other an event organized by the Administrator is voluntary. In the event of such notification, processing of your personal data will be undertaken to pursue a legitimate interest administrator which is the performance of concluded contracts, orders, implementation obligations related to this and promotion through the organization of conferences, trainings or other events.

5) answer to the question

The data is processed on the basis of - art. 6 clause 1 point a) GDPR.

Processing period: to resign from receiving a response (to be withdrawn consent). In the case of submitting a query in the form on the Administrator's

website or forwarding the inquiry in another way (e.g. e-mail, phone) you agree to be contacted with the implementation of your request or inquiry. This consent may be withdrawn in any time, however, its withdrawal does not affect on the lawfulness of processing before withdrawal of consent, further withdrawal of consent results in no reply.

6) compliance with the legal obligation to prepare and store documentation
The data is processed on the basis of - art.6 par.1 point c) GDPR.

Processing period: storage period for invoices, accounting books and documents confirming the conclusion and performance of the contract resulting from legal provisions that apply to the Administrator. If it is necessary to perform a contract, order or other the expected benefit for you, we will process personal data contained on invoices, accounting books and other documentation confirming the conclusion and performance of the contract for the purpose of preparation and storage the documents due to the applicable legal regulations. In a situation where you are a party to a contract or order, as well as when any benefit was provided for you.

Providing personal data is voluntary, but taking certain actions, including the provision of services or the implementation of your contract or order at the Administrator may require the provision of data in the field necessary for the implementation of such a contract or order. No application the required data results in consequence, depending on the type activities not being able to participate in training, conferences or registration on newsletter. For data collected by representatives of the Administrator in the field of purchasing, sales or marketing - providing personal data is entirely voluntary but the consequence of that failure may be no possibility to contact you in the future. In the case of data of persons who are parties to a contract or order with the Administrator - providing the data necessary to perform the contract and performance of legal obligations is a condition of conclusion and performance agreement. Failure to express a new marketing consent will result in the exclusion possibility of sending marketing information to the indicated e-mail address.

The administrator does not transfer personal data to another country or international organization. Your personal data may be transferred entities providing goods transport services and processing necessary personal data in this regard at the request of the administrator. The data will be stored for the time necessary to achieve the purpose. Data will be processed for the duration of the legitimate business of the administrator. Data will not be profiled.

Providing data is voluntary, but necessary to achieve the indicated purpose. The person has the right to access to his/her personal data, the possibility of rectification, deletion, restriction of processing, transfer, opposition, withdrawal of consent. The exercise of rights arising from the above provisions is strictly related to the conditions for exercising these rights, as described in the GDPR. Anytime you have the right to lodge a complaint with the supervisory authority, which is the President of the Personal Data Protection Office in Poland.